

Qualification Standards of OSG Plantilla Positions with Job Description

Position	SG	Education	Experience	Training	Eligibility	Job Description
Case Management Service System Development Division		CSC MC No. 1, s. 1997				
Computer Maintenance Technologist II 1. OSGB-CTMT2-112-2008	15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	CS Professional/ Second Level Eligibility	Under the immediate supervision of the Director IV and direct supervision of the ITO3, performs various tasks, as follows: <i>Systems Development Guidelines, Documentation and Status Reports:</i> <ul style="list-style-type: none"> • Process flow e-filing; • Set-up barcode printer; • Visitor's log system guidelines; • Guidelines on generating accomplishment report • ISSP • Programs, activities & project plans (PAPs) <i>System Design and Development :</i> <ul style="list-style-type: none"> • Deployment of visitor's log system; • Updates and enhancement of the VLS; • Database monitoring (VLS); <i>Research and Development:</i> <ul style="list-style-type: none"> • HTML; • PHP; • Javascript; • MySQL (Query); <i>User Support:</i> <ul style="list-style-type: none"> • Logout eCMT Account; • Technical support for the end-users on daily operation basis; • Troubleshoot/Diagnose desktop and laptop; • Barcode printer support; • Technical support for the flag ceremony

