

Qualification Standards of OSG Plantilla Positions with Job Description

Position	SG	Education	Experience	Training	Eligibility	Job Description
HRMAS						
Administrative Division (Security, Ground & Building Maintenance Section)		CSC MC No. 10, s. 2005 CSC MC No. 1, s. 1997				
Administrative Assistant I (Computer Operator I) 1. OSGB-ADAS1-16-2008 2. OSGB-ADAS1-17-2008	07	Completion of 2- years studies in College or High School Graduate with relevant vocational/ trade course <i>(preferably in the field of Accounting)</i>	None required		CS Sub- Professional/ First Level Eligibility Data Encoder (MC 11, s. 96 – Cat. I	